

**HAMILTON PTO Fall 2009 TEACHER GRANT PROGRAM
APPLICATION FORM**

Directions:

1. Complete this electronic form
 2. Select <Save As> from the File menu
 3. Save the document using the following file name protocol:
First initial+last name+teachergrant09; example: jsmith.Teacher.Grant.09
 4. Email to the PTO Teacher Grant Coordinator, Angela Standridge, at amstandridge@earthlink.net by September 23, 2009.
-

Project title:

Grant Application(s):

Subject Area(s):

Number of students impacted:

Initiation date of project:

Completion date of project:

I. Project Goals and Objectives:

(Why are you creating / implementing this project? What do you hope to achieve through this project? How does it impact student achievement?)

II. Project Description / Activities:

(Outline the action steps describing student activities, timeline, and resources or materials. Detail how equipment and/or materials (if any are to be purchased) will be used in the activities. Submit a separate page if needed)

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III. Unique Aspects of Proposed Project:

(Describe how this project is different, superior or enhances what students are currently doing.)

IV. Project Evaluation:

(How will success of the project be determined? Describe your evaluation method or procedures.)

V. Budget Request:

(List specific materials, equipment, outside experts, transportation, etc. that will be required. Indicate which figures are known and which are estimated. Also indicate if any amount of additional funding from other sources.)

- 5. **Total Cost of Project:** _____
- 6. **Matching Funds Grant amount (if any):** _____
- 7. **Total \$\$ expected/secured from other sources:** _____ / _____
- 8. **Item(s) included in Hamilton PTO Grant request (itemize below, include separate sheet if needed):**

| Item | Known Cost | Est. Cost |
|------|------------|-----------|
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- 9. **Total Amount of Grant requested from Hamilton PTO:** _____