

Alexander Hamilton Middle School PTO
Executive Board Meeting Minutes
June 11, 2009

The June 12, 2009. Executive Board Meeting of the Hamilton PTO was called to order by President Nancy Luthy at 6:30 p.m.

A quorum was present and certified.

The May, 2009 Executive Board minutes were approved as read.

The May, 2009 General Board minutes were approved as read.

The board voted to hold its 2009-2010 board meetings monthly, on the second Tuesday of each month, at 6:00 p.m.

Mary Robbins, 2008-2009 Treasurer, presented two invoices for payment. The board voted to amend the 2008-2009 budget to reflect payment of the items.

The board approved the following changes for signatures on the bank account:

Remove Mary Robbins and Lupe Arrazolo as signers.
Add Marc Daniel and Susan Dray as signers.

The board instructed the proposed sports booster club, through its representative, Irene Nava, to supply the board with a written proposed working structure for incorporating the booster club into the PTO. The booster club should make clear that funds solicited will be through a specific line item to the budget and will not be designated for specific purposes.

The board voted to establish a scholarship fund in memory of Tamara Taylor. Those persons wishing to donate funds may direct payments to the PTO with a designation that they will be placed in the scholarship fund. In addition, a tree will be planted in Ms. Taylor's honor near her classroom at the school.

The board determined to review and rewrite new membership materials packets for the upcoming school year. In addition to letting prospective members know about upcoming volunteer possibilities, information will be provided regarding the Kroger program. Vice President of Membership Jennifer Ostlind and Marc Daniel will work on this.

Teacher Stephanie Witherspoon volunteered to coordinate the Box Tops for Education program.

Joannie Villegas, teacher representative, advised that Hamilton is receiving new auditorium seats and new lockers. She advised that volunteers would be needed for 6th

grade orientation, since the parents would be in an extended program this year. Membership will be solicited during this time.

The meeting was adjourned.

Respectfully submitted,

Carrie McLarty
Secretary